

# BOARD OF HOUSING AND COMMUNITY DEVELOPMENT

January 9, 2023

10:04 A.M.

Glen Allen, Virginia

## Members Present

Louie Berbert  
Claudia Cotton  
Susan Dewey  
Sean Farrell  
Richard Gregory  
Abigail Johnson  
Brett Meringoff  
Larry Murphy  
Patricia “Patty” Shields  
J.M. Snell

## Members Absent

Sylvia Hallock  
Keith Johnson  
Mark Trostle

### Call to Order

Mr. Brett Merignoff, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order at 10:04 am.

### Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development’s (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

### Public Comment

Mr. Meringoff indicated that virtual comment would be offered first, followed by in-person comment. There were no speakers present virtually or in-person to offer comment.

### Approval of Minutes

A motion was made and properly seconded to approve the minutes of the December 12, 2022, meeting of the Board; the motion passed on a voice vote.

### Electronic Participation Policy

Mr. Flanders presented information regarding the template electronic participation policies provided in the Board package. Mr. Meringoff opened the floor for discussion.

Board members noted the advantages and disadvantages of virtual and hybrid participation in meetings, noting that there should be separate consideration of the all virtual and hybrid formats.

After discussion there was a motion to approve the all virtual meeting template policy by amending it to include the following

language, “All virtual meetings are to be called at the discretion of the Chair in consultation with staff.” The motion was seconded and passed.

Board members discussed the remote meeting [hybrid] template policy with input from the Board’s Assistant Attorney General Representative. After discussion on the various merits of the policy there was a motion and second to approve the template policy with an amendment. The amendment was to alter Section 4 c., striking “(iii)” and adding “and (ii).” The motion passed.

There was a motion and second to adopt the remote meeting [hybrid] template policy as amended for the Board’s committees. The motion passed.

There was a motion and second to adopt the all virtual meeting template policy as amended for the Board’s committees. The motion passed.

Private Activity Bond Update

Mr. Flanders and Agency Director Bryan Horn provided the Board with an update on private activity bond usage from last year and the outlook for 2023. They noted that there would be a process to update the private activity bond guidelines this year and that detailed information would be available soon. The process would look at technical and substantive changes.

After discussion amongst the Board members, Mr. Meringoff requested that staff provide information on demand and geographic usage of private activity bond allocation.

VFSB Report

Ms. Claudia Cotton noted that the Fire Services Board did not meet since the last meeting and that they would next be meeting in February

Virginia Housing Report

Ms. Susan Dewey, CEO of Virginia Housing, reported on Virginia Housing’s mixed use mixed income program.

Report of the Director

Mr. Bryan Horn, Director of DHCD, noted that the Governor has released his proposed budget and summarized information related to DHCD.

Mr. Horn also updated the Board regarding the translation of the Building Code into Spanish.

Unfinished Business

There was no unfinished business to be discussed.

New Business

There was no new business to be discussed.

Board Matters

Mr. Flanders reminded the Board to submit their annual financial disclosures.

Future Meetings

The next meeting of the Board will be March 13, 2023.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.